# ROBERT DREW PROPERTY MANAGEMENT, INC.

934 Snowberry Street Longmont, Colorado 80503 303-485-7655 (fax) 303-485-9818

December 31, 2013

Dear North Court Residence Owner,

Your board of directors wishes to remind you about a service your HOA provides to North Court Residence owners. There is a web site available to keep you well informed on a huge array of HOA matters. .

You can access the governing documents, budget & financial reports, meeting minutes, insurance information, architectural improvement request forms, etc. Additionally, when you list your home for sale, all of this information will be conveniently available to satisfy the demands of the Colorado real estate purchase contract.

#### How do I access all of this documentation?

The web site address is <a href="www.rdpminc.com">www.rdpminc.com</a>. From the home page, click on "Community Associations" and then "North Court Residences". To open documents, you will need to enter the user name "rdpmhoa" and the password "ncr7002". Check the "remember my password" box, so you won't need to go through this identifying process on your computer each time.

#### In what format are the documents?

All of the pages are in "pdf" format. If you don't already have Adobe Reader on your computer, you can download the free software directly from the bottom of the North Court Residences home page ("Get Adobe Reader").

#### Why are you using "pdf" format on the web site?

The vast majority of the pages, especially the governing documents, are not available electronically; the financial reports are prepared with specialized accounting software. Using a high-speed scanner to convert all pages to "pdf" format has proven to be the most efficient solution.

#### Why not simply mail us the information?

Ours is one of the smallest local property management companies. Even so, mailing everything to the owners in the associations which we manage would involve more than 50,000 pages. Furthermore, the web site can be constantly updated with the latest information available.

We really do think that the web site is an excellent method of keeping owners better informed than was ever possible before. We hope you will find it both useful and valuable.

Very truly yours,

Robert E. Drew

Real Estate Investment Services

# Although it might take a village to raise a child, it only takes one household to raise a water bill.

At North Court Residences, there is one water meter serving each entire building. In recent years, we have had several instances when one household's running toilet has tripled consumption for the whole building. The City's "water budgets" penalize water waste, so the impact on the water bill is actually much greater.

Please look for running toilets and dripping faucets, and fix them immediately! It's the right thing to do, it will reduce Association costs, and thus help moderate annual fee increases.

# NOTICE OF ANNUAL MEETING

## HOLIDAY NEIGHBORHOOD MASTER ASSOCIATION

# Wednesday, January 15, 2014

#### 6:00 PM

Location: Wild Sage Common House 1650 Zamia Avenue Boulder, CO 80304

The agenda for the Annual Meeting is as follows:

1) Recap of 2013 projects

2) 2014 Projects

3) Review of 2014 Budget

4) Election of board members a. 5 Director positions: Two (2) residential, Two (2) commercial and
One (1) -at-large of which all positions are up for election

5) Questions/Comments

6) Adjournment

Nominations for Board of Directors may be presented to Tracey Pierce at Pierce Property Solutions at 303-926-1655, <u>tracey@piercepropertysolutions.com</u> or fax; 303-926-1957. Nominations will also be taken from the floor.

As the success of any neighborhood association is largely determined by the sense of community involvement and individual participation, we wish to suggest you view this meeting as an opportunity to meet and get acquainted with your neighbors, as well as voice any ideas you may have regarding the operation of the association.

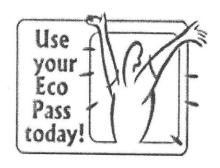
PLEASE plan to attend this meeting or send, email, or fax your proxy designating a member (such as Aaron Brockett, President) as your proxy vote with your signature to Tracey Pierce; Fax: 303-926-1957 or PO BOX 271209, Louisville, CO 80027. PROXIES MUST BE RECEIVED BY Tuesday, January 14, 2014

For information on the 2014 ECO Pass hand-out dates please visit <u>www.holidayneighborhood.com</u>

# Proposed Holiday Master Association Budget 2014

Fiscal year January - December

	Budget 2013	Actuals 2013	Proposed Budget 2014
MEMBER INCOME		(Actuals 9/12 - 8/13)	
Member Income	77 520 00		
Commercial Dues	77,520.00	77,520.00	84,496.80
Sign Income	10,478.00	10,478.00	11,437.68
Interest Income	200.00	100.00	100.00
Working Capital	125.00	142.00	150.00
TOTAL INCOME	19.00	38.00	19.00
THE STATE OF THE S	88,342.00	88,278.00	96,203.48
ADMINISTRATIVE EXPENSES			
Management Fee	7,668.00	7,668.00	9 100 00
Eco Pass	20,891.00	20,879.00	8,100.00
Insurance	1,409.00	1,282.00	20,879.00
Legal and Audit	500.00	484.00	1,320.00
Website	790.00	795.00	550.00
Admin/Office expense	100.00	56.00	790.00
Postage and Printing	600.00	756.00	100.00
Community/Social Events	1,000.00	796.00	750.00
		750.00	1,000.00
OPERATING EXPENSES			
Water/Sewer	15,120.00	17,600.00	17,000,00
Utilities - Electric	150.00	162.00	17,000.00 165.00
Snow Removal	4,000.00	2,149.00	3,000.00
Ground Maintenance	11,205.00	12,972.00	10,000.00
Landscaping	4,600.00	3,260.00	5,400.00
Tree care	0.00	0.00	5,000.00
Movies in The Park	3,100.00	3,042.00	3,100.00
Sprinkler Maintenance	4,000.00	4,162.00	4,000.00
Holiday Sign Maintenance	75.00	0.00	100.00
Kiosk (maint)		138.00	
Transfer to Park Improvements	750.00	740.00	150.00
TRANSFER TO RESERVES	12,384.00	12,384.00	1,119.00
		12)30 1.00	13,680.00
TOTAL EXPENSES	\$88,342.00	\$89,325.00	\$96,203.00
		7-1,023.00	\$30,203.00
NET INCOME	0.00	-1,047.00	0.48
045544			
CAPITAL EXPENSES			
Holiday Sign Improvements	0.00	0.00	200.00
Irrigation Modifications	4,350.00	4,350.00	0.00
CAPITAL IMPROVEMENTS			
Library Improvements	750.00		
Park Improvements	750.00	740.00	0.00
mprovements	0	0.00	1119.00







# **HOLIDAY NEIGHBORHOOD** 2014 ECO PASS **ENROLLMENT AND RENEWALS**

# REQUIRED DROP-IN SESSIONS

Only for residents of the Holiday Neighborhood\*

### **Drop-In Enrollment and Renewal Sessions:**

- Wednesday, December 4<sup>th</sup>, 2013 5 pm to 7 pm
- Thursday, December 12<sup>th</sup>, 2013, 5 pm to 7 pm
  Saturday, December 14<sup>th</sup>, 2013, 9 am to 12 noon
- Tuesday, December 17<sup>th</sup>, 2013 5 pm to 7 pm

Where: Wild Sage Common House at 1650 Zamia Avenue

\*Proof of residence required. Map and instructions at http://www.holidayneighborhood.com

# All Eco Pass holders need to renew their Eco Passes

Your Holiday Neighborhood 2013 Eco Pass will be de-activated by January 1, 2014, unless renewed. Please drop in one of the Eco Pass sessions to renew your Eco Pass.





# Notice of Annual Members' Meeting

The North Court Residences' Annual Members' Meeting has been scheduled for 7:00 PM, on Tuesday, January 15, 2013. The location will be the nearby Boulder Housing Partners at 4800 Broadway. We'd like to ask that you please park in the back of the building.

All North Court owners are cordially invited to attend.

If you can't attend, then please be certain to send in a proxy! We might need it to satisfy the annual meeting's quorum.

Please call Robert Drew Property Management at 303-485-9818, for details.